



SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD.
STATE BANK OF INDIA, CIRCLE OFFICE KOLKATA,
SAMBRIDDHI BHAWAN, 1, STRAND ROAD,
KOLKATA- 700001

SBIIMS INVITE ONLINE e-TENDERS FOLLOWED BY **e-REVERSE AUCTION** ON BEHALF OF SBI

FOR

SUPPLY OF CHAIRS OF M/S FEATHERLITE AT
STATE BANK INSTITUTE OF LEARNING AND DEVELOPMENT (SBILD) SILIGURI

FROM

AUTHORIZED DEALERS OF M/S FEATHERLITE

TENDER ID: KOL201906013	
1. START DATE & TIME OF SUBMISSION OF TECHNICAL & PRICE BID-	12.06.2019 FROM 11.00 A.M
2. END DATE & TIME OF SUBMISSION OF BID	19.06.2019 UP TO 3.00 P.M
3. DATE AND TIME OF OPENING OF TECH BID :	19.06.2019 at 4:30 PM
4. DATE AND TIME OF E-REVERSE AUCTION :	Will be intimated in due course

Tender Submitted By:

Name of Contractor:

Address:

GSTIN:

Date:

NOTE: Contractor should submit **Tender Processing Fee (TPF)** through Online Mode only as mentioned in this NIT. **TPF in the form of Demand Draft (DD) will not be accepted.** Such tenders without Online Payment Receipt will be rejected.

NOTICE INVITING e-TENDERS

SBIIMS invites item rate e-Tenders in two bid systems followed by e-reverse auction from the Authorized dealers/OEM of m/S. FEATHERLITE FOR **SUPPLY OF CHAIRS AT STATE BANK INSTITUTE OF LEARNING AND DEVELOPMENT (SBILD) SILIGURI** through online e-Tendering System portal <https://etender.sbi> **Details of the e-Tender are as under:**

1.	Name of the Work	:	SUPPLY OF CHAIRS AT STATE BANK INSTITUTE OF LEARNING AND DEVELOPMENT (SBILD) SILIGURI
2.	Estimated Cost	:	Rs. 23.62 lakh (Rupees twenty three lakh sixty two Only). Approximate (Excluding GST)
3.	Time allowed for completion	:	21 days from date of issue of work order or date of handing over the site for execution of work whichever is later.
4.	Tender Processing Fee (TPF)	:	<p>Fee Rs. 3,000/- (Rupees Three Thousand Only)</p> <p>to be credited through STATE BANK COLLECT (SB Collect an efficient MIS report generation tool) only. The steps involved in making the payment is provided at Annexure-A. The receipt generated with reference no. to be submitted along with Technical bid. GST number of contractor to be mentioned on it. (TDC is nonrefundable)</p> <p>NOTE: Contractor should submit Tender Processing Fee (TPF) through Online Mode only as mentioned in this NIT. TPF in the form of Demand Draft (DD) will not be accepted. Such tenders without Online Payment Receipt will be rejected.</p>
5.	Earnest Money Deposit	:	<p>Rs. 24,000.00 (Rupees Twenty four Thousand only) in form of Demand Draft (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of SBI Infra Management solutions Pvt. Ltd. Payable at Kolkata should submit at the office of: Vice President & Circle Head SBI Infra Management Solutions Pvt. Ltd. Circle Office Kolkata, D Block, 9th Floor, Sambriddhi Bhawan, <u>1, Strand Road, Kolkata – 700001</u></p> <p>before the date of tender (Technical Bid) opening. In case the EMD is not received within the aforesaid period, the bid will be out rightly rejected.</p>
6.	Validity of Tenders	:	90 days from the date of opening of Price-bid (Subject to further extension)
7.	Availability of Tender Documents	:	Tender documents to be downloaded from the Bank's website or SBI e-tender portal https://etender.sbi
8.	ARCHITECT NAME	:	NA
9.	Initial Security Deposit	:	2% of contract amount including EMD

10.	Total Security deposit	:	5% of the final bill amount including ISD.																
11.	Start Date & Time of submission of technical & Price bid-	:	From 11:00 AM on 12.06.2019																
12	Last date of submission of technical & Price bid Including EMD & Tender Cost & Cover-!		Upto 3:00 PM on 19.06.2019																
13	Date and time of opening of technical bid (EMD + Technical Bid)		19.06.2019 at 4.00 PM In Case of Tender Opening date is declared as holiday, the tender will open in the next working day at the same time.																
13 a	Documents To Be Uploaded In The E-Tender Portal		<ol style="list-style-type: none"> 1. Scanned copy of duly sealed and signed NIT with duly filled Commercial checklist and Technical specification 2. Scanned copy of Valid Dealership certificate and Authorization letter from the Manufacturer, 3. Scanned copy of Valid Trade License. 4. Scanned copy of Income tax return for year 2016, 2017 and 2018. 5. Scanned copy of Annual Turn-over. 6. Experience details/ work completed of similar type. 7. Scanned copy of PAN and GST details. 																
14.	Date and time of start of e-Reverse Auction (e-RA)	:	To be intimated in due course to the technically qualified bidders only.																
	Start Bid Price and Minimum Decrement Value for e-RA. (Bidders will need to quote on the total cost of project during e-reverse auction)	:	Start Bid Price and Minimum Decrement Value will be announced at the time of e-RA.																
	Duration of e-Reverse Auction	:	60 Minutes + 6 extensions of 05 minutes each; Total time: 60 + 30 minutes = 90 minutes (Please note, if no bids are received during any extension, the e-Reverse Auction will terminate at that very extension.)																
	Methodology for evaluating item: rate and total amount of L1 bidder after e-Reverse Auction All tender participants are hereby requested to note that the quoted amount by the L-1 bidder in e-Reverse Auction will be considered by Bank considering lowest of following two values: <ol style="list-style-type: none"> 1. Amount quoted in reverse auction by the bidder 2. Amount quoted by the same bidder in the price bid before reverse auction 	:	<p>Price bids (Indicative bids) submitted by the contractors shall be opened before e-reverse auction. At the end of reverse auction process, the lowest Bidder (L1) will be selected on the basis of Total Price, including taxes but excluding applicable GST. The item wise final price to be confirmed by the vendor shall be as under:</p> <p>Final Item Rate = K*(R)</p> <table> <tr> <th>Sl.</th><th>Rate</th><th>Qty.</th><th>Amount (K*R*Qty.)</th></tr> <tr> <td>1.</td><td>Rs. 200 X 0.9</td><td>600</td><td>Rs. 108000/-</td></tr> <tr> <td>2.</td><td>Rs. 250 X 0.9</td><td>700</td><td>Rs. 157500/-</td></tr> <tr> <td>3.</td><td>Rs. 300X 0.9</td><td>200</td><td>Rs. 54000/-, etc.</td></tr> </table> <p>Total amount worked out after e-Reverse Auction will be the sum of all items' amounts of work schedule calculated as above.</p>	Sl.	Rate	Qty.	Amount (K*R*Qty.)	1.	Rs. 200 X 0.9	600	Rs. 108000/-	2.	Rs. 250 X 0.9	700	Rs. 157500/-	3.	Rs. 300X 0.9	200	Rs. 54000/-, etc.
Sl.	Rate	Qty.	Amount (K*R*Qty.)																
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3.	Rs. 300X 0.9	200	Rs. 54000/-, etc.																

15.	For any details, please contact	:	Vice President & Circle Head SBI Infra Management Solutions Pvt. Ltd. Circle Office Kolkata, Sambriddhi Bhawan, <u>1, Strand Road, Kolkata – 700001.</u>
16.	For e-Tender related queries	:	<u>Service provider:</u> M/s. E-procurement Technologies Limited (abc procurement/ Auction Tiger) B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat <u>Help Desk:</u> Contact Persons: Geeta Goutam , M: +91 6354919566 T: +917968136814 Email:geeta@auctiontiger.net Sujith Nair (Shark ID – ~SUJITHN) Sr. Executive – Implementation & Support e-Procurement Technologies Limited Contact: sujith@eptl.in Phone: +91-79-68136857 6863 6835 6829 6831 6840 (Mon-Fri working Hours 10 AM to 7 PM) (Sat working hours 10AM to 4PM)
17.	Liquidated Damages	:	0.50% of contract amount per week subject to max. 5% of contract value or final bill value.
18.	Defects liability period	:	12 Months from the date of Virtual Completion
19.	Value of Interim Certificate	:	No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances
20.	Corrigendum	:	Corrigendum (If any) to be followed as per publication in https://etender.sbi only
IMPORTANT NOTES			
a)	All vendors who are Authorized dealers/ OEM of above mentioned brands are only eligible for the above mentioned work.		
b)	Any abnormal increase from the quoted price / cost will not be accepted.		
c)	<p>Electronically Sealed e-Tenders are invited from the Authorized dealers/ OEM vendors of mentioned brands in two parts are to be submitted online through the following website: https://etender.sbi</p> <p>** Price bid will be accepted in online mode only. Hard copy of price bid will not be accepted.</p> <p>(a)Part – I (Technical Bid + EMD): Technical Bid already available in of-line mode & EMD as stated above.</p> <p>(b) Part – II (Price Bid): This shall contain the Electronic format of Price Bid. No condition/ stipulation in this part other than unconditional general rebate shall be accepted.</p> <p>Part – II (Price Bid) of those bidders will be opened who would be L1 in the e-reverse auction process. The contractors can view the Tender Opening Details through their respective log-in IDs on the above mentioned e-tender portal (Website).</p>		
d)	The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of		

	the bid.
e)	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time. Again, corrigendum, if any, are to be followed from https://etender.sbi .
f)	No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.
g)	Tenders received without EMD and Cost of Tender Documents shall be summarily rejected, and such tenders shall not be allowed to participate in the online price bidding process.
h)	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
i)	SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.
j)	Rates quoted shall be inclusive of all costs, carriage, allowances, Levies, VAT, etc. but excludes Service Tax/GST. However, Service Tax/GST will be paid extra by the Bank on production of Service Tax/GST Registration document and on claim as per prevailing rate.
k)	Rates shall be quoted in both figures and words. In case of any discrepancy (ies) in the rate quoted in figures and words and in the amount, the rate quoted in words will be considered.
l)	Contractors shall provide all labor and materials, tool and tackles including necessary scaffolding for proper execution of the work, including curing etc.
m)	5% of the value of the executed work including EMD and ISD will be retained as Security Deposit and will be refunded on satisfactory completion of free maintenance period, i.e. 12 (twelve) months from the date of completion of work. No interest shall be payable.
n)	Rates quoted shall be inclusive of providing necessary arrangements for satisfactory protection of furniture/flooring/electrical fittings/Bank's any other property during execution of the work.
o)	Rates shall be inclusive of cost for disposing debris and any other unserviceable materials as per direction and inconformity with the Local or any other authority (ies) rules.
p)	Rates shall be inclusive of cleaning of floors, making good to damaged floor, ceiling, walls, etc., after completion of work.
q)	In case of any poor quality of work or substandard materials used for the purpose, shall be replaced as per instructions without any extra cost.

Vice President & Circle Head
SBI Infra Management Solution Pvt. Ltd
(For & behalf of State Bank)

ELIGIBILITY CRITERIA FOR PRE-QUALIFICATIONS**SUPPLY OF CHAIRS AT
STATE BANK INSTITUTE OF LEARNING AND DEVELOPMENT (SBILD) SILIGURI**

SBIIMS on behalf of State Bank of India (SBI) invites sealed tenders under two bid systems followed by e-reverse auction from the Authorized dealers of Featherlite Company Chairs for supply of Chairs at State Bank Institute of Learning and Development, Siliguri. Details for pre-qualifications of vendors are as under:

1	<p>Experience of having successfully completed similar works* during last 7 years ending 31.03.2019 should be either of the following: -</p> <p>(a) At least Three similar completed works costing not less Rs. 9.44 Lacs</p> <p>b) At least Two similar completed works costing not less than Rs. 11.8 Lacs</p> <p>or</p> <p>c) At least One similar completed work costing not less than Rs.18.88 Lacs</p> <p>Similar works means: Supply of Chair for buildings belonging to State / Central Govt./ PSUs/ Public Sector Financial Institutions/ reputed MNC/ Reputed hospitals.)</p>
2	Average annual financial turnover of vendor during last 3 years (2017-18, 2016-17, 2015-16) should be at least equal to 30% of the estimated cost (i.e. Rs. 7.08 lacs) . (Please enclose Audited, Profit & Loss Account and Balance Sheet for the year ending March-2016, March-2017 & March 2018 for turn over)
3	Dealers must have to submit copy of the valid authorization certificate/letter from the M/s. Featherlite.
4	Vendor shall have valid PAN No, Goods & Service Tax No (copy of GST must be enclosed),
5	Vendor must have valid Trade License.
6	Income tax return for last three years (2017-18, 2016-17, 2015-16) must be furnished.
7	The self-attested soft copy of the above-mentioned documents as mentioned in eligibility criteria S.No. 1-6 and the scanned copy of earnest money deposit (EMD), Tender Document cost TDC along with NIT and duly filled Technical Specification are to be uploaded in the e-tender portal.
<p>The indicative Price bid will also be uploaded through e-tendering mode. The technically qualified bidders only be eligible for participating in the e-reverse auction process. Vendor must have valid digital signature certificate for online participating in the e-tendering and e-reverse auction.</p>	

TERMS & CONDITIONS OF E-TENDERING:

SBIIMS PVT. LTD. shall finalize the Tender through e-tendering mode for which **M/s. e-Procurement Technology,** will be engaged by SBIIMS. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

2. E-tendering shall be conducted by SBIIMS through **M/s. e-Procurement Technology,** on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet connectivity and other paraphernalia requirements shall have to be ensured by Contractors themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility.
2. In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the E-tendering successfully. Failure of power at the premises of Contractors during the E-tendering cannot be the cause for not participating in the E-tendering. On account of this the time for the E-tendering cannot be extended and SBIIMS Pvt. Ltd. Is not responsible for such eventualities.
3. **M/s. e-Procurement Technology,** shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E-tendering. You are required to give your compliance on it before start of bid process.
4. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian currency & unit of measurement will be displayed in online E-tendering.
5. BID PRICE: The bidder has to quote the rate as per the tender document provided by SBIIMS Pvt. Ltd. their appointed Architects.
6. VALIDITY OF BIDS: The bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.
7. Procedure of E-tendering:

Online E-tendering:

- (a) The soft copy of the Technical is available on the Bank's website during the period specified in the NIT.
- (b) Online e-tendering is open to the authorized dealers/OEM bidders in the respective category.
- (c) The Price-Bid shall be made available online by the Service Provider wherein the contractors will be required to fill-in their Item-wise rates for each item.
- (d) The Contractors are advised not to wait till the last minute to submit their online item- wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item.
- (e) In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as **"Incomplete Tender"** and shall be liable for rejection.

8. **LOG IN NAME & PASSWORD:** Each Bidder is assigned a Unique User Name & Password by **M/s. e-Procurement Technology**. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
 9. **BIDS PLACED BY BIDDER:** Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBIIMS shall at liberty to take action as deemed necessary including de-barring such Brand Manufacturers and forfeiting their EMD.
 10. At the end of the E-tendering/e-reverse auction, SBIIMS Pvt. Ltd. will decide upon the winner. SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
 11. SBIIMS shall be at liberty to cancel the E-tendering process/tender at any time, before ordering, without assigning any reason.
 12. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
 13. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
 14. **OTHER TERMS & CONDITIONS:**
 - The Bidders shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers/bidders.
 - The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS Pvt. Ltd. to any other party.
 - SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
 - SBIIMS Pvt. Ltd. Reserve their rights to extend, reschedule or cancel any E-tendering within its sole discretion
 - **SBIIMS or its authorized service provider shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.**
 - **SBIIMS or its authorized service provider is not responsible for any damages, including damages that result from, but are not limited to negligence.**
 - **SBIIMS or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.**
- N.B.
- **All the Bidders are required to submit the Process Compliance Statement (Annexure-II) duly signed to the Service Provider.**
 - **All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.**

PREAMBLE TO BILL OF QUANTITIES & RATES:

Bidders are advised to quote their rates after due consideration of the following pertinent points

1. Actual site conditions including working time that would be available to them as per standing rules
2. Material access regulations of the building including permission of use of lifts and stairways etc.
3. Temporary storage provision of disposable materials arising out of the work
4. Security measures and permissions required to be observed and obtained in consultation with the representatives of the landlords and act strictly according to the same.
5. Traffic regulations of the City Police in order to organize trouble free access of materials
6. The work must be executed in close and effective co-ordination with other executing agencies who shall be working simultaneously
7. Any other governing issue or issues likely to have impact on the productions rate and cost of work
8. TAXES AND DUTIES The tenderer must include in their tender prices quoted for all duties, royalties, cess, excise, sales tax, work contract tax or any other taxes such as Income Tax deducted to vendor or local charges, as applicable etc. No extra claim on this account will in any case be entertained. However, Goods and Service Tax as per Goods & Service Tax act will be paid on production of Goods and Service Tax Registration Certificate and on claim.
9. GOVERNMENT AND LOCAL RULES: The Contractor shall conform to the provisions of all local Bylaws and Act relating to the work and to the Regulations etc. Of the Government and Local Authorities (at A & N Island) and of any Bank with whose system the premises are proposed to be connected. The Contractor shall give all notices required by the said Act, Rules, Regulations and by laws etc. and pay all fees payable to such authority / authorities for execution of the work involved. The cost, if any shall be deemed to have been included in his quoted rates, considering all liabilities for licenses, fees for footpath encroachment and restorations, statutory Clearance etc. and shall defend all actions arising from such claims or liabilities.

**SUPPLY OF CHAIRS AT
STATE BANK INSTITUTE OF LEARNING AND DEVELOPMENT (SBILD) SILIGURI**

E-PROCUREMENT (E-Tender followed by E-REVERSE AUCTION)

1. State Bank of India invites tenders to procure Chairs for State Bank Learning nad Development Institute, Siliguri. The tendering process is through e-procurement (e-tender followed by e-reverse auction) which will be conducted on our behalf, by an authorized agency. Manufactures and authorized dealers of M/s. featherlite are only eligible to participate in the tender.
2. Tenderers are required to submit the technical bid & Indicative price bid to the e-tender portal <https://etender.sbi> with all the relevant documents mentioned in the eligibility criteria.
3. The online technical bid will be evaluated, and only eligible vendors will be allowed to participate in the e-reverse auction. The date and time for reverse auction will be intimated to shortlisted vendors.
4. The vendors should have valid digital certificate for participating the e-reverse auction.
5. Bank reserve the right to make any changes in the location/number of lights fixtures depending on the requirement from time to time.
6. Successful vendor should be prepared to supply additional quantities of the light-fixtures at the quoted to the Bank as and when orders are place during the validity period of the tender.
7. In case of participating of Authorized dealers, they should enclose a valid authorization letter from the manufacture. **Bids received without authorization letter will be rejected.**
8. Earnest Money Deposit (EMD): In the form of DD valid till contract validity period for an amount of Rs.24,000/- in favor of **SBI Infra Management Solutions Pvt. Ltd**, Circle Office, Kolkata should be submitted in hard copy to the address mentioned in NIR. E-Tenders without EMD will be rejected. EMD will be retained as security deposit and will be returned to the successful tenderer after the contract validity period. EMD of unsuccessful tenderer will be returned and no interest will be paid.
9. **Tenderer are requested to upload the check list & Technical specification duly filled in as per proforma attached. Incomplete check list & Technical specification may result in rejection of the tender.**

10. Tenderer should affix his signature with rubber stamp at the bottom of all the pages of the tender documents.
11. **Payment Terms:**
 - i. No advance is payable.
 - ii. On receipt of complete materials with satisfactory test reports at site 80% of cost will be paid within 30 days. 15% after installation testing & commissioning of the fixtures.
 - iii. The balance of 5% (Including ISD) of cost will be treated as Retention money deposit which will be released after the defect liability period of 2 year from the date of Supply.
 - iv. Retention money will be released on producing a Bank guarantee for an equal sum valid until the expiry of the defect liability period.
12. **Initial Security deposit:** ISD @ 2% of the contract value against LOI in the form of DD /TDR /Banker's cheque valid till contract valid period in favor of STATE BANK OF INDIA payable at Kolkata has to be furnished by the successful tenderer. ISD will be retained towards security deposit and will be returned to the successful tenderer after the defect liability period.
13. **Period of Completion:** 21 Days from the date of receipt of order.
14. **Liquidated damages for delay in supply:** If the delivery is not done within the stipulated time period, a penalty of ½ % of the contracted value per week subject to a ceiling of 5% of contract value will be levied.
15. **Packing and Dispatch:** The equipment shall be properly and securely packed in boxes and multiple handling and transportation by sea/ air / rail / road under Indian conditions. All equipment/components shall be delivered at site free of cost in good condition. Materials damaged during transportation/handling shall be replaced free of cost by the vendor.
16. **Signing of Contract Agreement:**
 - a) Agreement on stamp paper: The successful tenderer should enter into formal agreement with Bank on stamp paper (at successful tenderer's cost) as per the Bank's standard format.
 - a) The General instructions to the tenderers and special conditions, conditions hereinbefore referred to Conditions of Contract and Technical Specifications enclosed with the tender documents, the subsequent correspondence exchanged between the Bank and the tenderer and the work order placed shall be the basis of the final contract to be entered into with the successful tenderer.
 - b) The Tenderer shall go through the terms and conditions given in the general conditions of contract herewith and his offer shall be strictly in line with the terms specified therein. No deviation from the terms and conditions specified shall be acceptable. Each page of the tender documents should be signed for his/their having acquainted himself/themselves in the general conditions of contract, Technical specifications, etc.
 - c) The tender submitted on behalf of a firm shall be signed by all the partners of the firm or a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected.

- d) On receipt of intimation from the Bank of the acceptance of his/their tender, the successful tenderer shall be bound to implement the Contract and within 3 days thereof, the successful tenderer shall sign an agreement in accordance with the draft agreement. Notwithstanding the signing of the agreement the written acceptance by the State Bank of India of a tender will constitute a binding agreement between the State Bank of India and the person so tendering, whether such contract is or is not subsequently executed.
- e) The vendor shall not assign the contract. He shall not sublet any portion of the contract except with the written consent of the Bank. In case of breach of these conditions, the Employer may serve a notice in writing on the vendor rescinding the contract where upon the security deposit shall stand forfeited to the Employer, without prejudice to his other remedies against the Contractor.
- f) As security against due fulfillment of the terms and obligations of the Contract, Bank reserves the right to take Performance Bank Guarantee for entire contract duration from the successful tenderer in case of low/ abnormally quoted item for successful completion of work within stipulated time. On submission of the above Bank Guarantee for 20% of the contract value, the EMD submitted by the firm will be refunded.
- g) The quoted rates shall be inclusive of transportation loading un loading, handling over all taxes & duties is excluding GST. The GST will be paid additional and to be indicated separately at the end of price bid.
- h) The dispute arising out of this contract will be sorted out within the jurisdiction of courts situated in KOLKATA only.
- i) Tenders who do not fulfill all or any of the above conditions or are incomplete in any respect, are liable to summary rejection.
- j) Corrigendum if required will be published only in the e-tender website <https://etender.sbi>. So, Tenderers are advised to visit the site <https://etender.sbi> before submitting the tender.
- k) The total order will be placed in phase wise manner (maximum 3phases) and the overall all quantity may vary (+-)10%

I/We hereby declare that I/we have read and understood the above instructions for the guidance of the tenderers.

Place:
the contractor

Name and Address of

Date:
and Seal:

Signature with Date

COMMERCIAL CHECKLIST

S.No	Description	SBI Terms	Vendor to confirm.
1.	Validity of bids	90 days from the date of opening Price bids.	
2.	EMD	Rs.24,000/- No interest shall be payable on EMD.	
3.	Prices	Shall remain firm for the entire period of contract.	
4.	Completion period	21 days from the day of receipt of work order.	
5.	Liquidated damages	Rs.0.5% of the contract value per week subject to maximum of 5% of the contract.	
6.	Guarantee	3 years from the date of handing over to the Bank.	
7.	Authorization Certificate	From M/s. Featherlite	
8.	Terms of payment	i. On receipt of complete materials with satisfactory test reports at site 80% of cost will be paid within 30 days. 15% after installation, testing & commissioning of the fixtures. ii. The balance of 5% (Including ISD) of cost will be treated as Retention money deposit which will be released after the defect liability period of 2 year from the date of Supply.	
9.	Insurance	Shall include for transit, storage & erection etc.	
10.	Security deposit	5% till end of defect liability period. No interest shall be payable on SD.	
11.	Initial Security deposit	2% of the total contract value against work order. No interest shall be payable on ISD.	
12.	Period of honoring certificate	24 month	

The above terms are accepted by us.

Signature of the contractor _____

Name of the firm _____

Seal of the firm _____

DOCUMENTS TO BE UPLOADED IN THE E-TENDER PORTAL

- 1. Scanned copy of duly sealed and signed NIT with duly filled Commercial checklist and Technical specification**
- 2. Scanned copy of Valid Dealership certificate and Authorization letter from the Manufacturer,**
- 3. Scanned copy of Valid Trade License.**
- 4. Scanned copy of Income tax return for year 2016, 2017 and 2018.**
- 5. Scanned copy of Annual Turn over.**
- 6. Experience details/ work completed of similar type.**
- 7. Scanned copy of PAN and GST details.**

PROCESS COMPLIANCE STATEMENT (ANNEXURE I)

(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)

To,

M/s. E-procurement Technologies Limited

AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE e-TENDERING FOR THE WORK OF SUPPLY OF CHAIRS AT STATE BANK INSTITUTE OF LEARNING AND DEVELOPMENT (SBILD) SILIGURI

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document
This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E- tendering as mentioned in RFP of SBIIMS Pvt. Ltd. as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBIIMS Pvt. Ltd. and **M/s. e-Procurement Technology,** shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E-tendering event.
- 5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 6) We, here by confirm that we will honour the Bids placed by us during the E-tendering process.

With regards,

Date:

Signature with company seal Name:

Company / Organization:

Designation within Company /

Organization:

Address of Company/Organization:

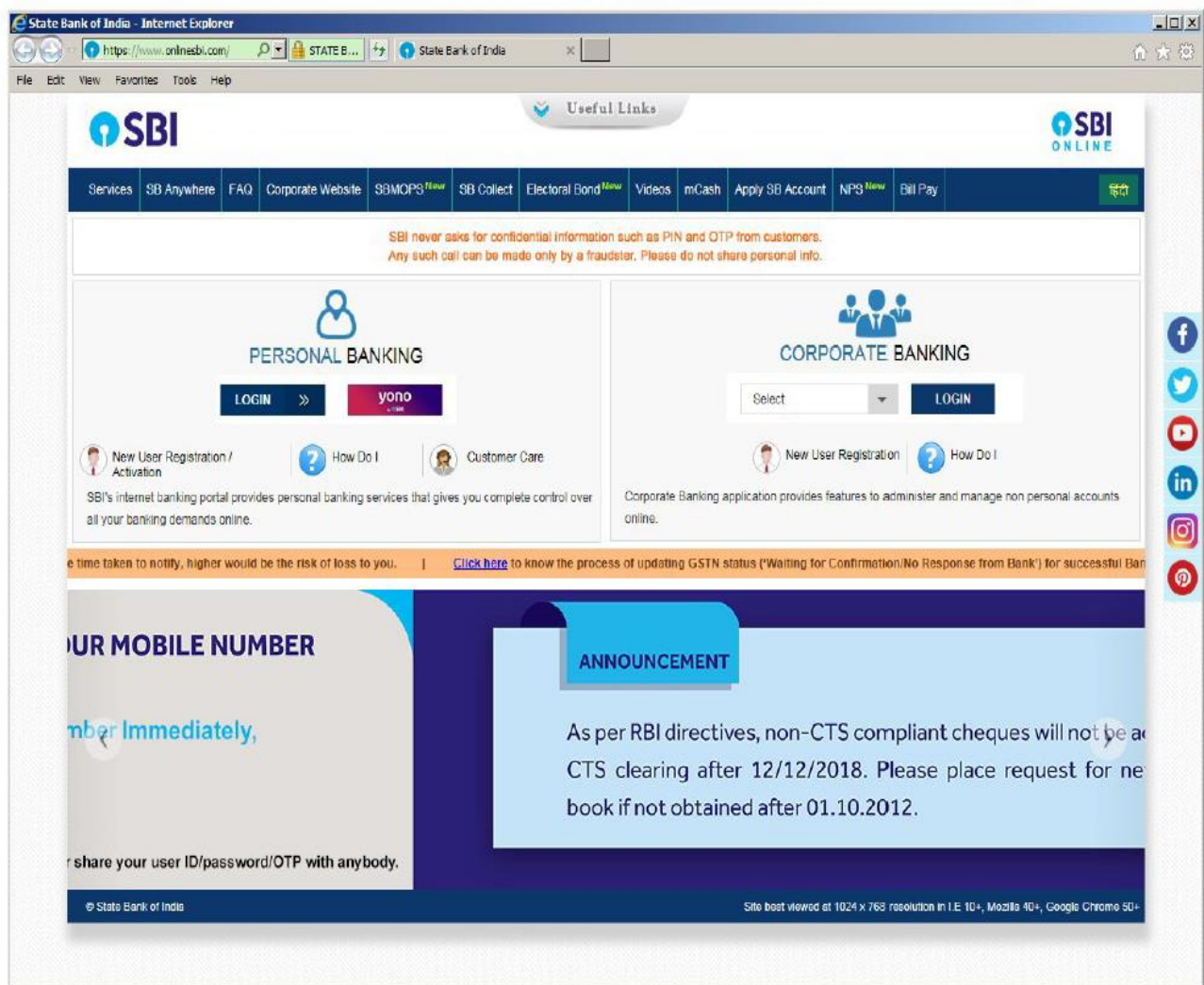
Annexure-A

The steps involved in making the payment through SB Collect are as under:-

1. The Vendor needs to use SBI internet banking site <http://www.onlinesbi.com/>.
2. Select **"SB Collect"** from Top Menu, that will lead to the next page:
3. **"Proceed"** will lead to the next page"
4. Select **"All India"** in State of Corporate/Institution" & select **"Commercial Services"** in "Type of Corporate/Institution".
5. **"Go"** will lead to the next page"
6. Select **"SBI Infra Management Solutions"** in Commercial Services Name and "Submit"
7. Select **"Tender Application Fee"** in "Payment Category" and enter the **"Tender ID"** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next page will be ready with few of the Preloaded Tender Details:
9. The Vender will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

NOTE: Any type of vender, whether dealing with SBI or other bank can use the SB Collect facility. Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit wil1l be also borne by the vender himself.

The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.



Select "SB Collect" from Top Menu, that will lead to the next page:

State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbco STATE B... State Bank Collect

File Edit View Favorites Tools Help

SBI State Bank Collect

Products & Services Know More

STATE BANK COLLECT
A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

Terms Used

- > Corporate Customer: Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > User: The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

☒ I have read and accepted the terms and conditions stated above.
(Click Check Box to proceed for payment.)

Proceed

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"Proceed" will lead to the next page:

State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbco STATE B... State Bank Collect

File Edit View Favorites Tools Help

SBI State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect

State Bank Collect 09-Jan-2019 [12:23 PM IST]

Select State and Type of Corporate / Institution

State of Corporate / Institution * ----- Select State -----

Type of Corporate / Institution * ----- Select Type -----

Go

Mandatory Fields are marked with an asterisk (*)

State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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Select "All India" in "State of Corporate / Institution " & Select "Commercial Services" in "Type of Corporate / Institution".

“Go” will lead to the next page:

Select "SBI Infra Management Solutions" in Commercial Services Name and “Submit”

Select “Tender Application Fee” in “Payment Category” and enter the “Tender ID” exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:

The screenshot shows the State Bank Collect website interface. At the top, there is a navigation bar with the SBI logo and 'State Bank Collect' text. Below this, a header section displays 'State Bank Collect / State Bank Collect' and an 'Exit' button. A status bar indicates the date and time: '09-Jan-2019 [12:35 PM IST]'. The main content area features the SBI logo and the name 'SBI Infra Management Solutions Pvt Ltd' with its address: 'Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, , Mumbai-400021'. Below this, a section titled 'Provide details of payment' contains a form. The form includes fields for 'Select Payment Category *' (set to 'TENDER APPLICATION FEE'), 'Tender ID *' (MUM2019010005), 'Tender Name' (Corp 05), 'Open Date' (06-01-2019), 'End Date' (12-01-2019), 'Amount in Rupees ^' (10000), 'Vendor Email ID', 'Vendor GST No ^', 'Vendor Mobile No ^', and 'Vendor Name ^'. There is also a 'Remarks' field. Below the form, a note states: 'Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance(FAP) form, if the need arises.' This is followed by fields for 'Name ^', 'Date Of Birth / Incorporation ^' (with a calendar icon), 'Mobile Number ^', and a CAPTCHA field with the text '39E10'. At the bottom of the form are 'Submit', 'Reset', and 'Back' buttons. A red box contains the following text: 'Mandatory fields are marked with an asterisk (*)', 'The payment structure document if available will contain detailed instructions about the online payment process.', and 'Date specified(if any) should be in the format of 'ddmm/yyyy'. Eg., 02082008'. The footer of the page includes '© State Bank of India', 'Privacy Statement', 'Disclosure', and 'Terms of Use'.

The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

SPECIAL NOTE:

- VENDORS ARE REQUESTED TO SUBMIT THE COPY OF PAYMENT RECEIPT OF TENDER APPLICATION FEE ALONG WITH THE TECHNICAL BID IN HARD COPY.**
- VENDORS ARE REQUESTED TO CONTACT THE CONCERNED EIC FOR ANY FURTHER QUARRY RELATED TO THIS PROJECT.
- PLEASE CONTACT CONCERNED CIVIL ENGINEER IF ANY CONFUSION RELATED TO THE SPECIFICATION ARISES.**